

# Advanced Topics in QCC Budget Development

1

Wednesday, March 12, 2014

Sponsored by

QSSUG Finance/Personnel

Presenter: Don Hemwall

Q&A: Lois Milstead

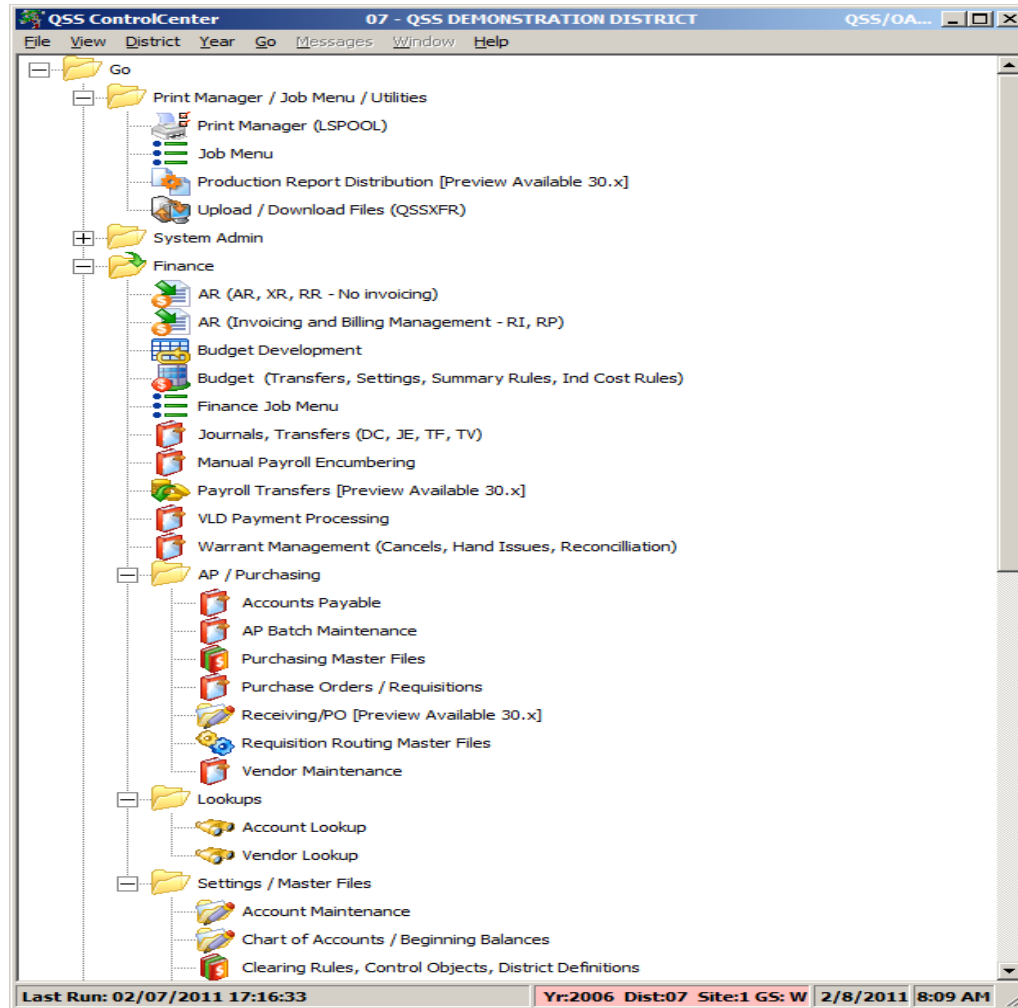
# Features to be Reviewed

2

- Exporting and Importing budgets to/from Budget Development
- Creating Budget Actions
- Calculating Employer-Paid Benefits within Budget Development
- Using Position Control to Load Labor and Employer-Paid Benefits into Budget Development
- Using Budget Development for GL Ending / Beginning Balances
- Generating Budget Development Reports

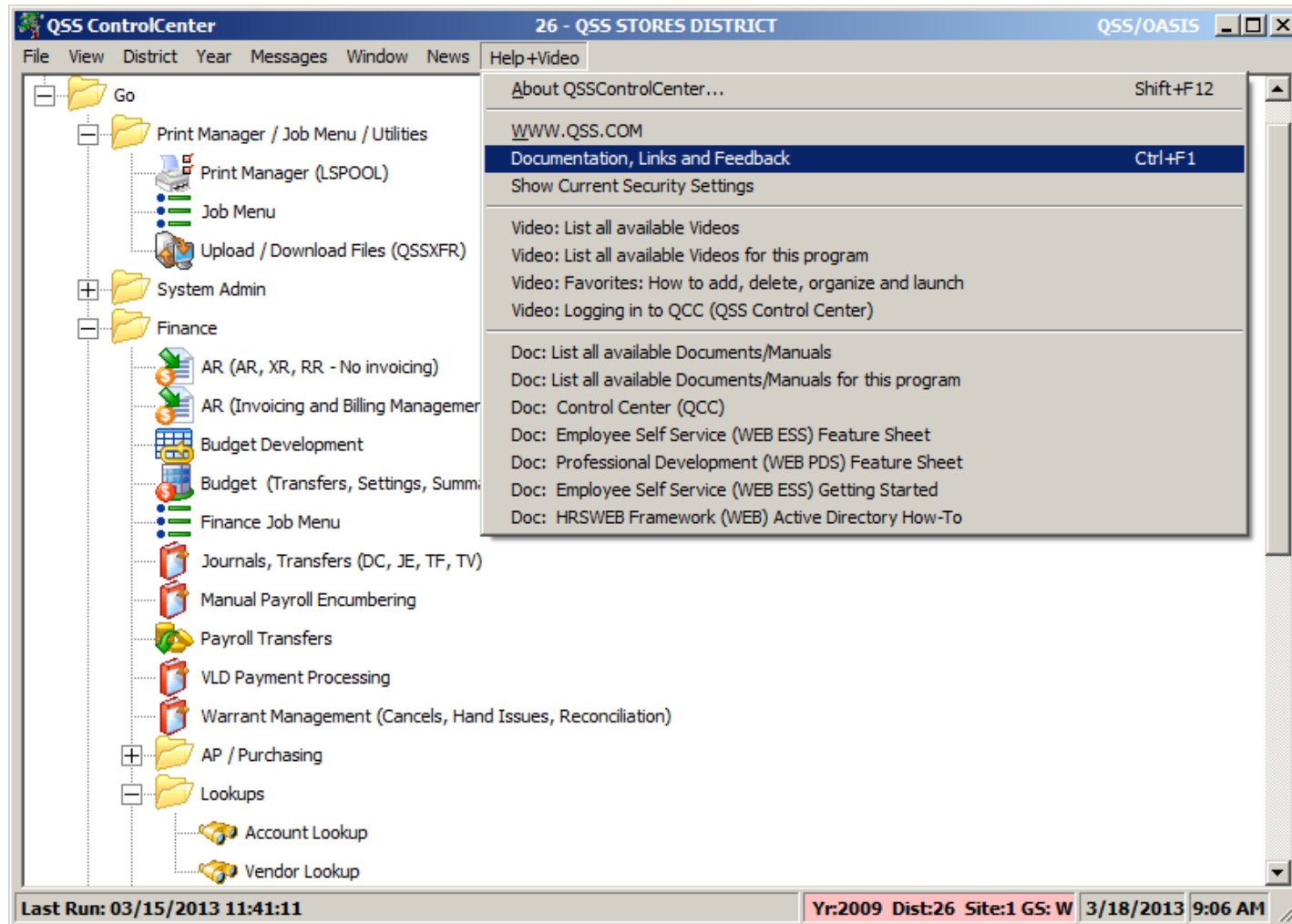
# QCC Financial System Menu Tree

3



# QCC Help+Video Dropdown List

4



# QCC Help Viewer after Selecting “Documentation, Links and Feedback”

5

The screenshot shows the QCC Help Viewer application window. The title bar indicates 'All Documents', '26 - QSS STORES DISTRICT', and 'QSS/OASIS'. The menu bar includes 'File', 'Options', 'Show Reader [F2]', and 'Help'. A toolbar contains icons for file operations and a 'Hide Menu Tree' button.

The left sidebar contains a tree view with the following categories:

- Documentation - Manuals, Guides, Video
  - All Documents
  - Document Key Search
  - Video 'How To' Library
- Latest information
  - QCC Information Portal
  - QSS Website
  - QCC Module Progress Report
  - Development Change Tracking
- Feedback
  - Report Documentation/Link Problems
  - Submit Feedback to QSS
- Customer Education - Seminars/Webinars
  - QSS
  - QSSUG PSFA
  - QSSUG Fin/Personnel
- Video Content - HowTo, QuikTips
- User Security (Usersec) Information

The main content area features a search bar labeled 'Search Document Description' and a dropdown menu for 'Only show documents for selected program(s)'. The dropdown menu lists the following programs:

- BDE: Budget Development
- FIN: Accounts Payable - includes all of the individual payment pro
- HR: Absence Tracking
- HR: Employee Maintenance
- HR: Employee Self Service
- QCC: Print Manager
- QCC: QSS Control Center

Below the search bar is a table listing documents:

Document Description	Already loaded	Access	Size
QCC Module Progress Report	No	Yes	0.26 MB
Absence Tracking	No	Yes	5.31 MB
Absence Tracking Training	No	Yes	1.72 MB
Absence Tracking Transition	No	Yes	2.05 MB
Accounts Payable (Vendors)	No	Yes	3.18 MB
Accounts Payable and Purchasing	No	Yes	9.86 MB
Accounts Receivable Training	No	Yes	0.87 MB
Benefits Management	No	Yes	4.51 MB
<b>Budget Development</b>	Yes	Yes	2.98 MB
Budget Development Getting Started	No	Yes	0.29 MB
Budget Development Training	No	Yes	1.57 MB
Control Center (QCC)	No	Yes	1.56 MB
Employee Maintenance Window Manual	No	Yes	2.13 MB

Below the table, the selected document 'Budget Development' is displayed with the following text:

Budget Development ---

This manual tells how to use the QCC version of Budget Development. It describes the budgeting process. It also tells how to use the Budget Development window and related reports and processes that you can launch from the Job Menu window.

The status bar at the bottom right shows: 'Yr: 2009 Dist: 26 Site: 1 GS: R 3/18/2013 9:11:02 AM'.

# Budget Development Help+Video Dropdown List

6

The screenshot displays the 'Budget Development' application window for '07 - QSS DEMONSTRATION DISTRICT'. The 'Help+Video' menu is open, showing options like 'About', 'Show User Security Settings', and 'Video: All available videos'. The 'Video: Budget Development only' option is highlighted. The background interface includes a 'Setup' section with 'District: 07', a 'Quick Entry' section with 'Amounts entered' and 'Detail description' fields, and a 'Model Type' dropdown set to 'Budget'. A 'Setup Object Totals by Range' section shows 'Income: 8000 - 8999', 'Exp: 0000 - 7999', and 'Custom: 6000 - 6999'. The main data table has columns for 'Exc?', 'Field', 'From', 'Range', 'To', 'Exc?', 'Fd', 'Bdr', 'Sch', 'Rsc', 'Y', 'Goal', 'Func', 'Objt', and 'Type'. The status bar at the bottom shows 'BDE000>Y YYYFYYYYYYYYYY<BDE001>YAAAHCYODN WYYYYYYYYYYYYYYYYY<BDE002>Y LWYYYYYYYYYY' and 'Yr: 2006 Dist: 07 Site: 1 GS: W 3/18/2013 9:30:17 AM'.

Exc?	Field	From	Range	To	Exc?	Fd	Bdr	Sch	Rsc	Y	Goal	Func	Objt	Type
<input type="checkbox"/>					<input type="checkbox"/>	??	???	???	???	??	???	???	???	???
<input type="checkbox"/>					<input type="checkbox"/>	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>					<input type="checkbox"/>	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>					<input type="checkbox"/>	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>					<input type="checkbox"/>	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>					<input type="checkbox"/>	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>					<input type="checkbox"/>	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>					<input type="checkbox"/>	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>					<input type="checkbox"/>	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>					<input type="checkbox"/>	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>					<input type="checkbox"/>	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>					<input type="checkbox"/>	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>					<input type="checkbox"/>	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>					<input type="checkbox"/>	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>					<input type="checkbox"/>	-	-	-	-	-	-	-	-	-
<input type="checkbox"/>					<input type="checkbox"/>	-	-	-	-	-	-	-	-	-

Dollar Range From To FTE Range From To

# QCC Help Viewer after Selecting “Video: Budget Development only”

7

**Video Content - HowTo, QuikTips** 26 - QSS STORES DISTRICT QSS/OASIS

File Options Show Reader [F2] Help

Hide Menu Tree

**Documentation - Manuals, Guides, Video**

- ... All Documents
- ... Document Key Search
- ... Video 'How To' Library

**Latest information**

- ... QCC Information Portal
- ... QSS Website
- ... QCC Module Progress Report
- ... Development Change Tracking

**Feedback**

- ... Report Documentation/Link Problems
- ... Submit Feedback to QSS

**Customer Education - Seminars/Webinars**

- ... QSS
- ... QSSUG PSFA
- ... QSSUG Fin/Personnel
- ... **Video Content - HowTo, QuikTips**
- ... User Security (Usersec) Information

**Search Video Description and Keywords** Only show videos for selected program(s)

Which Type of Videos to Include:

- ☒ HowTo ☒ QuikTip ☒ ?
- ☒ Demo ☒ Training

**Hide Column**

- ☐ Type
- ☐ Video Desc
- ☒ Video ID
- ☐ Program Desc
- ☒ Program ID
- ☒ Security ID

Type	Video Description	Program Description
HowTo	Export from BDE to Excel	BDE: Budget Development

Export from BDE to Excel ---

How to export accounts and amounts from Budget Development to an Excel spreadsheet (5:57)  
(5/5/2012 - 1.35.3 - Don Hemwall)

Yr: 2009 Dist: 26 Site: 1 GS: R 3/18/2013 9:32:03 AM

8

## QSSUG / Advanced Topics in QCC Bud. Dev.



# QCC Budget Development / Quick Entry / Entry Tab

9

**Budget Development** 07 - QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options Help

InspectMode

Setup  
District: 07 Year: 2006 Model: 02 - Resource 1000 Model Type: ☒ Budget ☐ Actuals

Quick Entry Account Maintenance Models Budget Action Import Accounts Benefit Mapping

Filter Entry

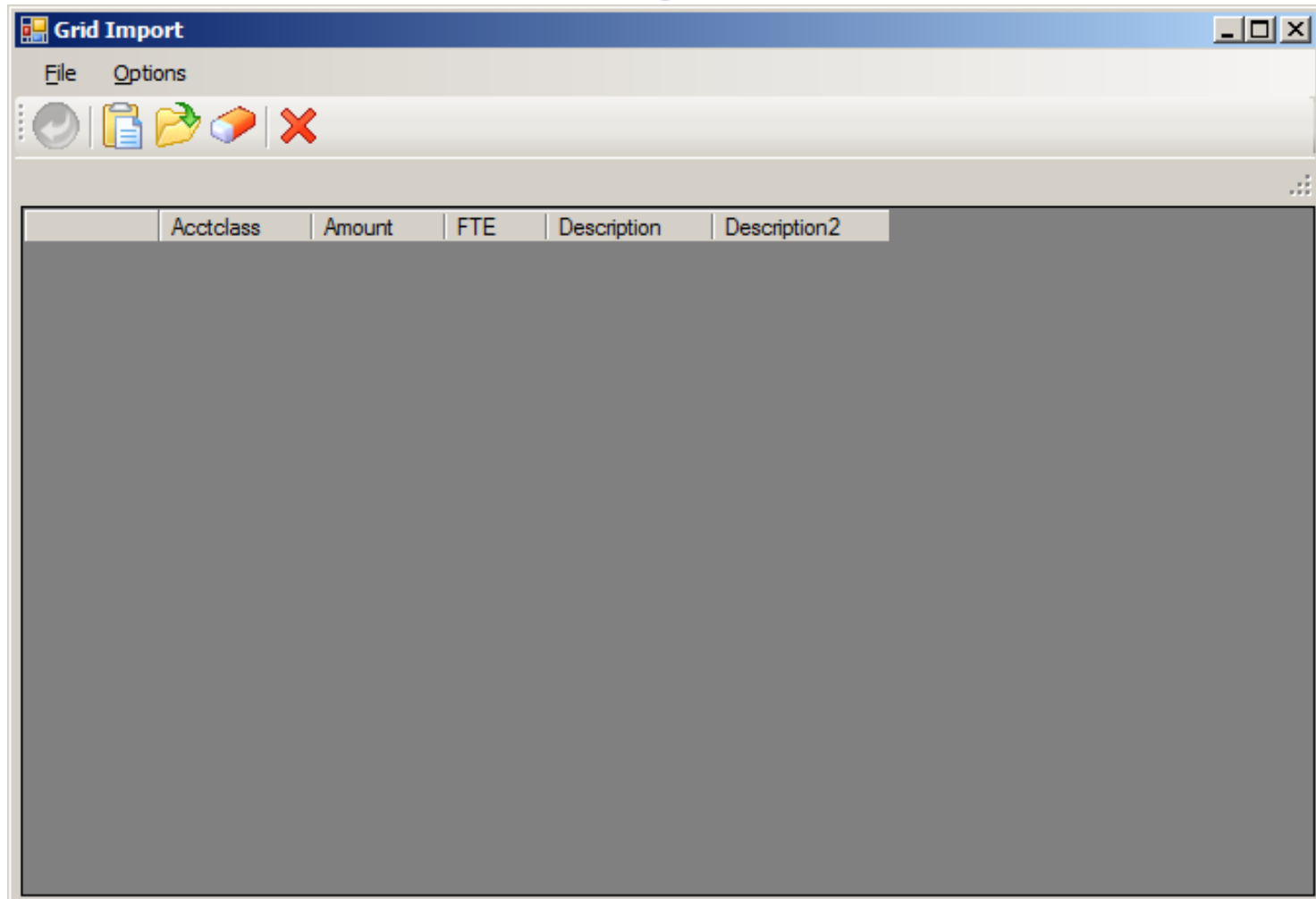
	Fd Bdr Sch Resc Y Goal Func Objt Type	Amount	Replace Amount	Adjusted Amount	FTE	Replace FTE	Adjusted FTE	Detail Line Description	Additional Description	Delete Acct
▶ 1	01.000.000.1000.0.0000.0000.4310.0000		<input type="checkbox"/>	3,675.00		<input type="checkbox"/>				<input type="checkbox"/>
2	01.000.000.1000.0.0000.0000.4311.0000		<input type="checkbox"/>	9,818.00		<input type="checkbox"/>				<input type="checkbox"/>
3	01.000.000.1000.0.0000.0000.4312.0000		<input type="checkbox"/>	1,470.00		<input type="checkbox"/>				<input type="checkbox"/>
4	01.000.000.1000.0.0000.0000.8681.0000		<input type="checkbox"/>	14,963.00		<input type="checkbox"/>				<input type="checkbox"/>

Lines: 4 Show: ☒ Amounts ☐ Inc/Exp/Cust. Amount Org. Chg. New: \$29,926.00 \$0.00 \$29,926.00 FTE Org. Chg. New: 0.0000 0.0000 0.0000

Yr: 2006 Dist: 07 Site: 1 GS: W 2/8/2011 8:22:50 AM

# QCC Budget Development / Quick Entry / Import Grid

10



# QCC Budget Development / Account Maint Tab

11

**Budget Development** 07 - QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options Help

WARN: Acct string violates rule 'FUNC X OBJT' Function X Object InspectMode

Setup  
 District: 07 Year: 2006 Model: 02 - Resource 1000 Model Type: ☒ Budget ☐ Actuals

Quick Entry Account Maintenance Models Budget Action Import Accounts Benefit Mapping

Account Information

Fd Bdr Sch Resc Y Goal Func Objt Type  
 Acct: 01.000.000.1000.0.0000.0000.4312.0000 Desc:   
 Status: Open Pseudo: SSSSS State Code:

	Amount	Replace Amount	Adjusted Amount	Enter Unit Cost	FTE	Replace FTE	Adjusted FTE	Status	Detail Line Description	Additional Description	Audit ID	Audit Date	Source ID
▶ 1		<input type="checkbox"/>	1,000.00	UC		<input type="checkbox"/>		Open	The total for all detail lines	0706010000001000000000000043120	DEA1	01/26/2011 14:56:40	GIY05
2		<input type="checkbox"/>	500.00	UC		<input type="checkbox"/>		Open	Webinar Added		DEA1	02/03/2011 11:06:32	QUICKENT
3		<input type="checkbox"/>	-100.00	UC		<input type="checkbox"/>		Open	Account Maint Subtract		DEA1	02/03/2011 11:17:12	ACCTMNT
4		<input type="checkbox"/>	70.00	UC		<input type="checkbox"/>		Open	Adjusted by percent: 5.0000		DEA1	02/03/2011 11:26:34	BDE550
* 5		<input type="checkbox"/>		UC		<input type="checkbox"/>							

Total Amount: \$1,470.00 Total FTE: 0.0000 Unit Cost per FTE: Current Working: \$0.00 Affect of Change: \$1,470.00

Yr: 2006 Dist: 07 Site: 1 GS: W 2/8/2011 8:35:45 AM

# QCC Budget Development / Budget Action – Auto Created

12

Budget Development 07 - QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options Help

ChangeMode

Setup  
District: 07 Year: 2006 Model: 02 - Resource 1000 Model Type: ☒ Budget ☐ Actuals

Quick Entry Account Maintenance Models Budget Action Import Accounts Benefit Mapping

Filter Entry

	Fd Bdr Sch Resc Y Goal Func Objt Type	Amount	Replace Amount	Adjusted Amount	FTE	Replace FTE	Adjusted FTE	Detail Line Description	Additional Description	Delete Acct
1	01.000.000.1000.0.0000.0000.4310.0000		<input checked="" type="checkbox"/>	3,700.00		<input checked="" type="checkbox"/>		Webinar Adjustment		<input type="checkbox"/>
2	01.000.000.1000.0.0000.0000.4311.0000		<input checked="" type="checkbox"/>	10,000.00		<input checked="" type="checkbox"/>		Webinar Adjustment		<input type="checkbox"/>
3	01.000.000.1000.0.0000.0000.4312.0000		<input checked="" type="checkbox"/>	1,300.00		<input checked="" type="checkbox"/>		Webinar Adjustment		<input type="checkbox"/>
▶ 4	01.000.000.1000.0.0000.0000.8681.0000		<input checked="" type="checkbox"/>	15,000.00		<input checked="" type="checkbox"/>		Webinar Adjustment		<input type="checkbox"/>

Create Budget Action automatically

Budget Action created - Number:060001

OK

Lines: 4 Show: ☒ Amounts ☐ Inc/Exp/Cust. Amount Org. Chg. New: \$29,926.00 \$30,000.00 \$30,000.00 FTE Org. Chg. New: 0.0000 0.0000 0.0000

Yr: 2006 Dist: 07 Site: 1 GS: W 2/8/2011 9:23:38 AM

# QCC Budget Development / Budget Action Search Tab

13

**Budget Development** 07 - QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options Help

Processing 1 of 1 records **InspectMode**

Setup  
District: 07 Year: 2006 Model: 02 - Resource 1000 Model Type: ☒ Budget ☐ Actuals

Quick Entry Account Maintenance Models Budget Action Import Accounts Benefit Mapping

Search Entry

Budget Action search criteria  
Number from: 000000 To: 999999 Date from: / / To: / / Maximum to return: 4000

	Number	Date entered	Audit ID	Budget Action Description	Acctclass from first line of B/A	Amount from first line of B/A	Description from first line of B/A
▶ 1	60001	02/08/2011	DEA1	Webinar Action	01.000.000.1000.0.0000.0000.8681.0000	\$37.00	Webinar Adjustment

Yr: 2006 Dist: 07 Site: 1 GS: W 2/8/2011 9:31:19 AM

# QCC Budget Development / Budget Action Lookup

14

**Budget Development** 07 - QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options Help

InspectMode

Setup District: 07 Year: 2006 Model: 02 - Resource 1000 Model Type: Budget Actuals

Quick Entry Account Maintenance Models Budget Action Import Accounts Benefit Mapping

Search Entry

New Budget Action account line information

Fd Bdr Sch Resc Y Goal Func Objt Type

Amount: Desc:

Add Line

	Fd Bdr Sch Resc Y Goal Func Objt Type	Amount	Description
1	01.000.000.1000.0.0000.0000.8681.0000	\$37.00	Webinar Adjustment
2	01.000.000.1000.0.0000.0000.4310.0000	\$25.00	Webinar Adjustment
3	01.000.000.1000.0.0000.0000.4311.0000	\$182.00	Webinar Adjustment
4	01.000.000.1000.0.0000.0000.4312.0000	(\$170.00)	Webinar Adjustment

Budget Action Information

Desc: Webinar Action

Date: 02/08/2005

Number: 060001

Rows: 4

Total Change: \$74.00

Yr: 2006 Dist: 07 Site: 1 GS: W 2/8/2011 9:36:20 AM

# QCC Budget Development / Budget Action Add

15

**Budget Development** 07 - QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options Help

WARN: Acct string violates rule 'FUNC X OBJT ' Function X Object ChangeMode

Setup  
District: 07 Year: 2006 Model: 02 - Resource 1000 Model Type: ☒ Budget ☐ Actuals

Quick Entry Account Maintenance Models Budget Action Import Accounts Benefit Mapping

Search Entry

New Budget Action account line information Add Line

Fd Bdr Sch Resc Y Goal Func Objt Type  
01.000.000.1000.0.0000.0000.4312.0000 Amount: -300 Desc: Add Webinar Action

	Fd Bdr Sch Resc Y Goal Func Objt Type	Amount	Description
1	01.000.000.1000.0.0000.0000.4310.0000	\$100.00	Add Webinar Action
2	01.000.000.1000.0.0000.0000.4311.0000	\$200.00	Add Webinar Action
▶ 3	01.000.000.1000.0.0000.0000.4312.0000	(\$300.00)	Add Webinar Action

Budget Action Information  
Desc: Webinar Action  
Date: 02/08/2005  
Number: \*AUTO\*  
Rows: 3  
Total Change: \$0.00

Yr: 2006 Dist: 07 Site: 1 GS: W 2/8/2011 9:54:58 AM

# QCC Budget Development / Import Tab

16

The screenshot shows the 'Budget Development' application window for '07 - QSS DEMONSTRATION DISTRICT' and 'QSS/OASIS'. The interface includes a menu bar (File, Options, Help), a toolbar with various icons, and a 'Setup' section with dropdowns for District (07), Year (2006), and Model (02 - Resource 1000). The 'Model Type' is set to 'Budget'. A 'ChangeMode' button is visible. Below the setup section are tabs for 'Quick Entry', 'Account Maintenance', 'Models', 'Budget Action', 'Import Accounts', and 'Benefit Mapping'. The 'Import Options' section shows 'Default detail description' as 'Webinar Import' and 'By default duplicate accounts will be' as 'Allowed'. At the bottom, there are input fields for 'Total Accounts', 'Total Amount', 'Total FTE', and 'Unit Cost per FTE'. The status bar at the bottom right displays 'Yr: 2006 Dist: 07 Site: 1 GS: W 2/8/2011 9:58:37 AM'.

**Budget Development** 07 - QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options Help

Setup  
District: 07 Year: 2006 Model: 02 - Resource 1000 Model Type: ☒ Budget ☐ Actuals

ChangeMode

Quick Entry Account Maintenance Models Budget Action Import Accounts Benefit Mapping

Import Options  
Default detail description: Webinar Import By default duplicate accounts will be: Allowed

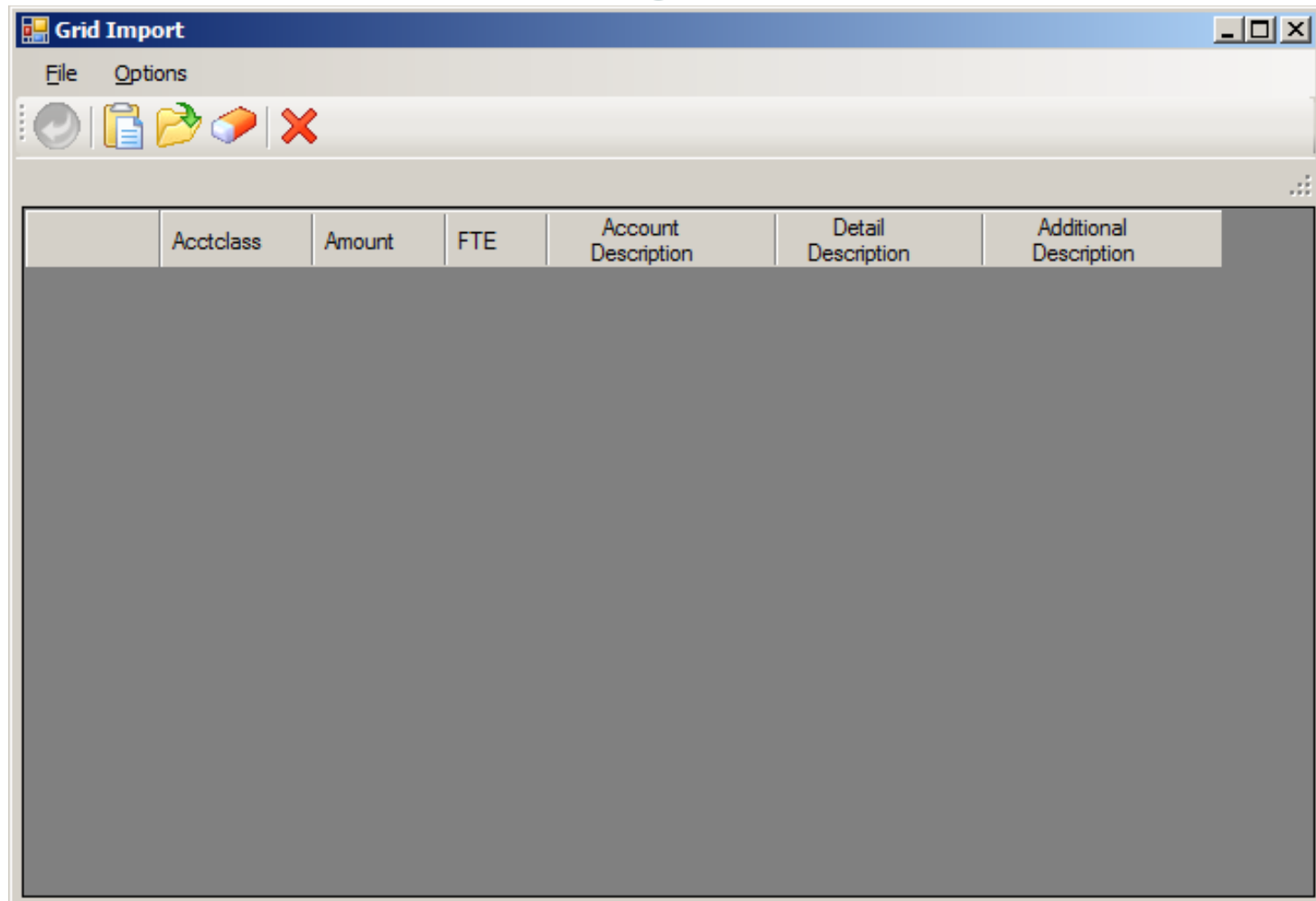
Total Accounts: Total Amount: Total FTE: Unit Cost per FTE:

Yr: 2006 Dist: 07 Site: 1 GS: W 2/8/2011 9:58:37 AM



# QCC Budget Development / Import Grid

17



## 18

03/12/2014

# QCC Budget Development / Benefit Mapping / Object to Row Tab

19

**Budget Development** 07 - QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options Help

InspectMode

Setup District: 07 Year: 2006 Model: 01 - Model for Webinar Model Type: ☒ Budget ☐ Actuals

Quick Entry Account Maintenance Models Budget Action Import Accounts Benefit Mapping

Acctclass to Column Object to Row Amount to Row

	Description	Mask	Object
1	STRS - CERT	3101	3101
2	PERS - CLASS	3202	3202
3	PERS RLR	3802	3802
4	OASDI - CERT	3301	3301
5	OASDI - CLASS	3302	3302
6	Medicare - CERT	3311	3311
7	Medicare - CLASS	3312	3312
8	H&W - CERT	3401	3401
9	H&W - CLASS	3402	3402
10	Wkrs Comp - CERT	3501	3501
11	Wkrs Comp - CLAS	3502	3502
12	SUI - CERT	3601	3601
13	SUI - CLASS	3601	3601
14			
15			
16			
17			
18			
19			
20			

Yr: 2006 Dist: 07 Site: 1 GS: W 2/8/2011 10:09:21 AM

# QCC Budget Development / Benefit Mapping / Amount to Row Tab

20

**Budget Development** 07 - QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options Help

InspectMode

Setup District: 07 Year: 2006 Model: 01 - Model for Webinar Model Type: Budget Actuals

Quick Entry Account Maintenance Models Budget Action Import Accounts Benefit Mapping

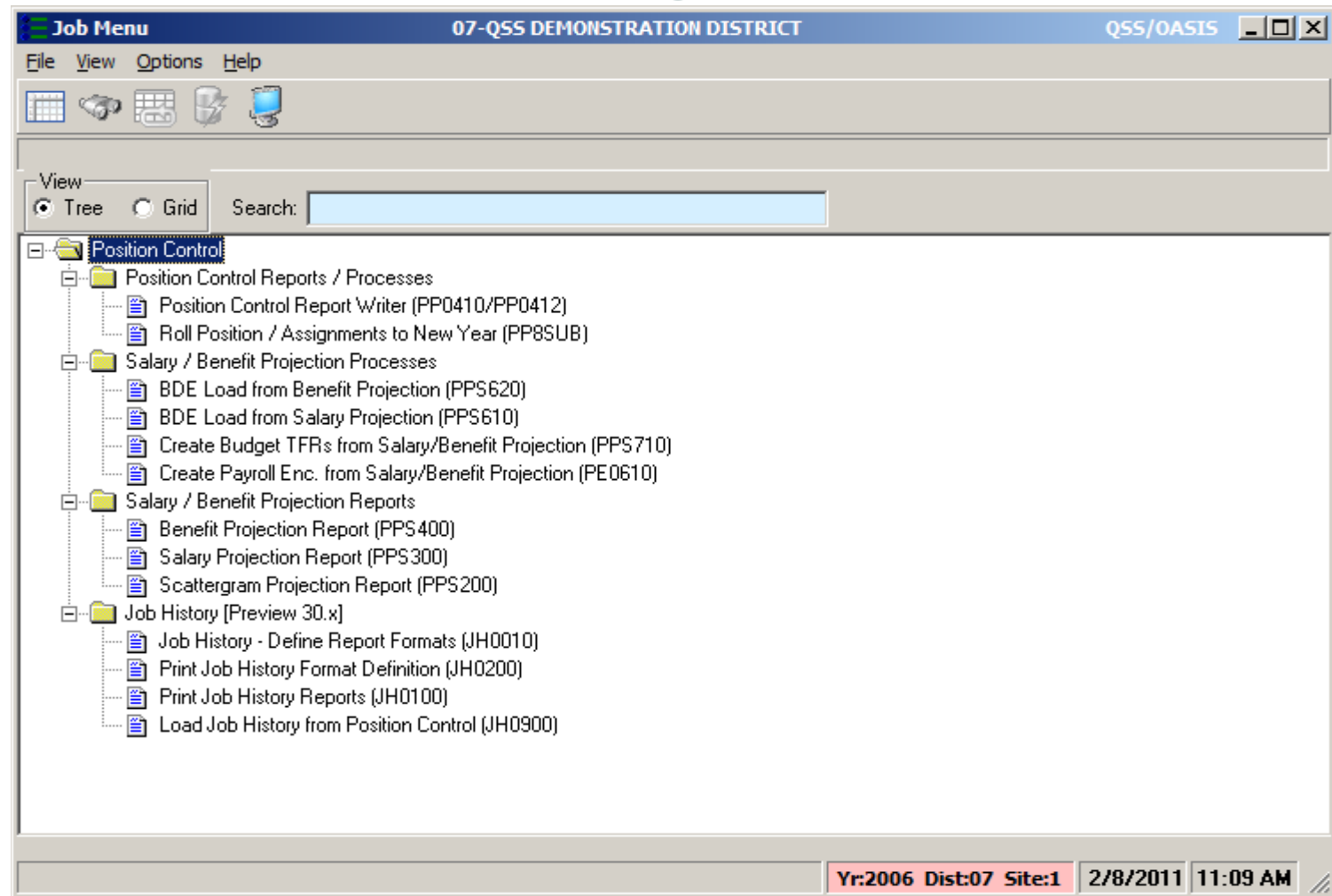
Acctclass to Column Object to Row Amount to Row

	Desc/Mask/Object	Column 1-Old D/P	Column 1-New D/P	Column 1-Old Amount	Column 1-New Amount	Column 2-Old D/P	Column 2-New D/P	Column 2-Old Amount	Column 2-New Amount	Column 3-Old D/P
1	STRS - CERT / 3101 / 3101	Percent	Percent	8.2500	8.2500	Percent	Percent			Percent
2	PERS - CLASS / 3202 / 3202	Percent	Percent			Percent	Percent	9.1240	9.3000	Percent
3	PERS RLR / 3802 / 3802	Percent	Percent			Percent	Percent	3.2790	3.1198	Percent
4	OASDI - CERT / 3301 / 3301	Percent	Percent			Percent	Percent			Percent
5	OASDI - CLASS / 3302 / 3302	Percent	Percent			Percent	Percent	6.2000	6.2000	Percent
6	Medicare - CERT / 3311 / 3311	Percent	Percent	1.4500	1.4500	Percent	Percent			Percent
7	Medicare - CLASS / 3312 / 3312	Percent	Percent			Percent	Percent	1.4500	1.4500	Percent
8	H&W - CERT / 3401 / 3401	Dollar	Dollar	8590.00	9525.00	Percent	Percent			Percent
9	H&W - CLASS / 3402 / 3402	Percent	Percent			Dollar	Dollar	7580.00	8365.00	Percent
10	Wkrs Comp - CERT / 3501 / 3501	Percent	Percent	1.0250	1.0320	Percent	Percent			Percent
11	Wkrs Comp - CLAS / 3502 / 3502	Percent	Percent			Percent	Percent	1.0250	1.0320	Percent
12	SUI - CERT / 3601 / 3601	Percent	Percent		0.5000	Percent	Percent			Percent
13	SUI - CLASS / 3601 / 3601	Percent	Percent			Percent	Percent		0.5000	Percent
14	/ /	Percent	Percent			Percent	Percent			Percent
15	/ /	Percent	Percent			Percent	Percent			Percent
16	/ /	Percent	Percent			Percent	Percent			Percent
17	/ /	Percent	Percent			Percent	Percent			Percent
18	/ /	Percent	Percent			Percent	Percent			Percent
19	/ /	Percent	Percent			Percent	Percent			Percent

Yr: 2006 Dist: 07 Site: 1 GS: W 2/8/2011 11:01:05 AM

# QCC Budget Development / Pos Ctl Job Menu

21



# Load Position Control Salaries to Budget Development – Main Tab

22

**Salary Projection to Budget Development**

File Options

Main | Additional Selection | Account Selection Load | Account Selection Clear | Job Parameters

Projection For Year: 06

Use Schedules For Year: 06

Use Employee Records Year: 06

Do Step Advancement: ☐

Selection: All Schedules

Percentage: 0.0000

Yr:2006 Dist:07 Site:1 2/8/2011 11:12 AM

# Load Position Control Salaries to Budget Development – Additional Tab

23

**Salary Projection to Budget Development**

File Options

Icons: Save, Open, Print, Run, Previous, Next, Stop

Main | **Additional Selection** | Account Selection Load | Account Selection Clear | Job Parameters

Job Codes:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Job Categories:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Work Location:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Work Calendars:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Pay Schedules:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Bargaining Units:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Report Codes:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Employee Type:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Yr:2006 Dist:07 Site:1 2/8/2011 11:13 AM

# Load Position Control Salaries to Budget Development – Accts Load Tab

24

**Salary Projection to Budget Development**

File Options

Main Additional Selection **Account Selection Load** Account Selection Clear Job Parameters

Fd	Bdr	Sch	Resc	Y	Goal	Func	Objt	Type	Field	Range	Low	High
L	??	???	???	???	???	??	???	???				
L	??	???	???	???	???	??	???	???				
L	??	???	???	???	???	??	???	???				
L	??	???	???	???	???	??	???	???				
L	??	???	???	???	???	??	???	???				
L	??	???	???	???	???	??	???	???				
L	??	???	???	???	???	??	???	???				
L	??	???	???	???	???	??	???	???				
L	??	???	???	???	???	??	???	???				
L	??	???	???	???	???	??	???	???				
L	??	???	???	???	???	??	???	???				

**ACCOUNTS TO LOAD**

Yr:2006 Dist:07 Site:1 2/8/2011 11:13 AM



# Load Position Control Salaries to Budget Development – Accts Clear Tab

25

**Salary Projection to Budget Development**

File Options

Main Additional Selection Account Selection Load **Account Selection Clear** Job Parameters

Fd	Bdr	Sch	Resc	Y	Goal	Func	Objt	Type	Field	Range	
										Low	High
L	??	???	???	???	???	???	???	???			
L	??	???	???	???	???	???	???	???			
L	??	???	???	???	???	???	???	???			
L	??	???	???	???	???	???	???	???			
L	??	???	???	???	???	???	???	???			
L	??	???	???	???	???	???	???	???			
L	??	???	???	???	???	???	???	???			
L	??	???	???	???	???	???	???	???			
L	??	???	???	???	???	???	???	???			
L	??	???	???	???	???	???	???	???			
L	??	???	???	???	???	???	???	???			

**ACCOUNTS TO CLEAR**

Yr:2006 Dist:07 Site:1 2/8/2011 11:14 AM

# Load Position Control Salaries to Budget Development – Job Tab

26

The screenshot shows a software window titled "Salary Projection to Budget Development". It has a menu bar with "File" and "Options", and a toolbar with icons for file operations and navigation. The "Job Parameters" tab is selected, showing a form with the following fields:

- Target Year/Model: 2006 / [dropdown]
- Round: None [dropdown]
- FTE Active Date: 06/30/2006 [dropdown]
- Clear Option: None [dropdown]
- Clear Rule: Delete Budget Lines [dropdown]
- Load Option: Add New Budget Line [dropdown]

The status bar at the bottom right displays: Yr:2006 Dist:07 Site:1 2/8/2011 11:15 AM

# Load Position Control Benefits to Budget Development – Main Tab

27

Load Benefit Projection to Budget Development

File Options

Main | Additional Selection | Account Selection Load | Account Selection Clear | Job Parameters

Projection For Year: 06

Use Schedules For Year: 06

Use Employee Records Year: 06

Do Step Advancement: ☐

Selection: All Schedules

Percentage: 0.0000

Yr:2006 Dist:07 Site:1 2/8/2011 11:18 AM

# Load Position Control Benefits to Budget Development – Additional Tab

28

**Load Benefit Projection to Budget Development**

File Options

Main Additional Selection Account Selection Load Account Selection Clear Job Parameters

Job Codes: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

Job Categories: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

Work Location: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

Work Calendars: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

Pay Schedules: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

Bargaining Units: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

Report Codes: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

Employee Type: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

Yr:2006 Dist:07 Site:1 2/8/2011 11:19 AM

## 29

03/12/2014

# Load Position Control Benefits to Budget Development – Accts Clear Tab

30

**Load Benefit Projection to Budget Development**

File Options

Main | Additional Selection | Account Selection Load | **Account Selection Clear** | Job Parameters

Fd	Bdr	Sch	Resc	Y	Goal	Func	Objt	Type	Field	Range	Low	High
??	???	???	????	?	????	????	????	????				
??	???	???	????	?	????	????	????	????				
??	???	???	????	?	????	????	????	????				
??	???	???	????	?	????	????	????	????				
??	???	???	????	?	????	????	????	????				
??	???	???	????	?	????	????	????	????				
??	???	???	????	?	????	????	????	????				
??	???	???	????	?	????	????	????	????				
??	???	???	????	?	????	????	????	????				
??	???	???	????	?	????	????	????	????				
??	???	???	????	?	????	????	????	????				

**ACCOUNTS TO CLEAR**

Yr:2006 Dist:07 Site:1 2/8/2011 11:20 AM

# Load Position Control Benefits to Budget Development – Job Tab

31

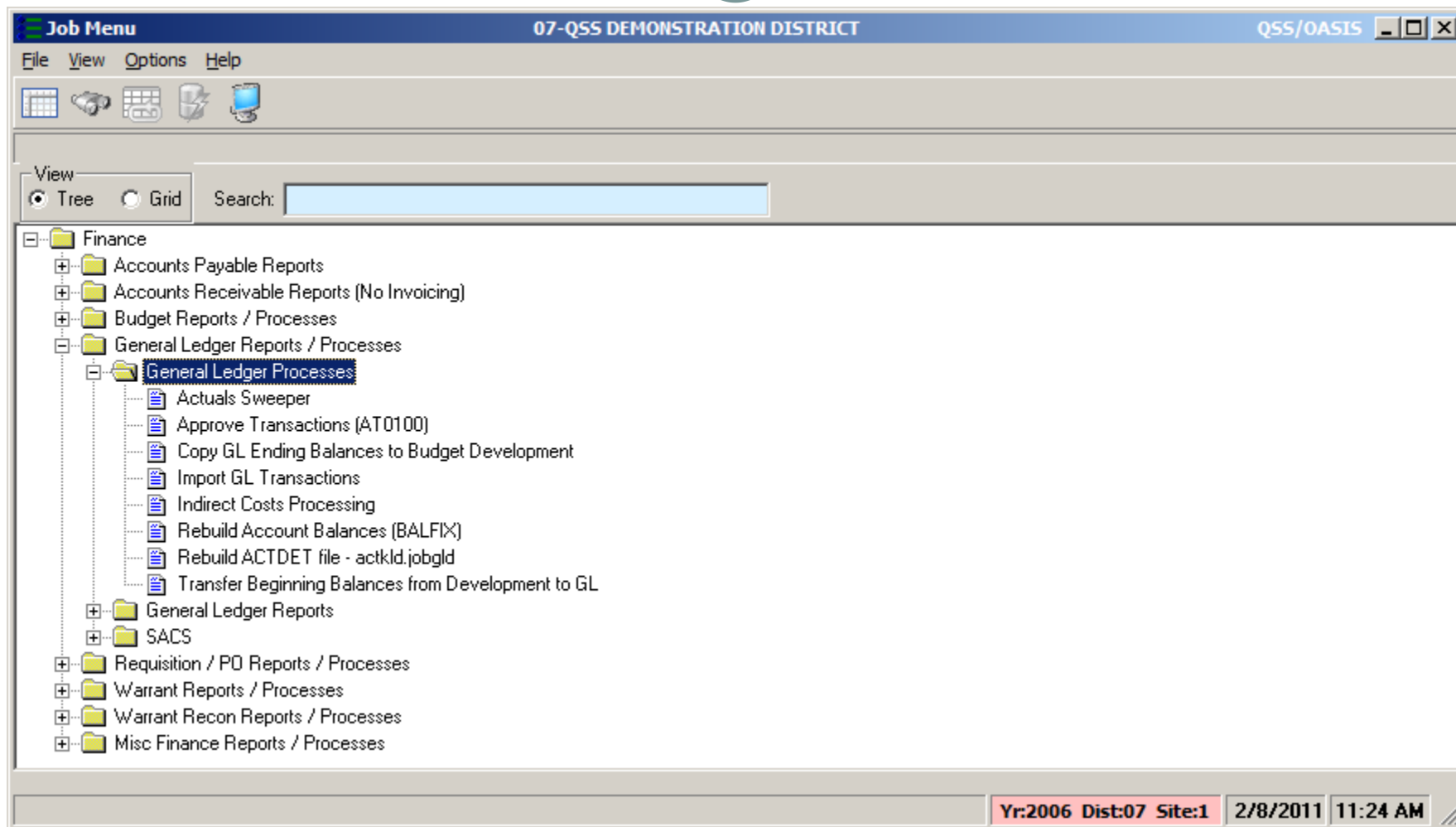
The screenshot shows a software window titled "Load Benefit Projection to Budget Development". The window has a menu bar with "File" and "Options". Below the menu bar is a toolbar with icons for file operations and navigation. The main area has a tabbed interface with tabs: "Main", "Additional Selection", "Account Selection Load", "Account Selection Clear", and "Job Parameters". The "Job Parameters" tab is active. It contains a form with the following fields:

- Target Year/Model: 2006 / [dropdown]
- Round: None [dropdown]
- Clear Option: None [dropdown]
- Clear Rule: [dropdown]
- Load Option: Add New Budget Line [dropdown]

The status bar at the bottom right displays: Yr:2006 Dist:07 Site:1 2/8/2011 11:21 AM

# QCC Budget Development / Finance Job Menu

32





# Copy Ending Balances to Budget Development – Main Tab

33

**Copy Ending Balances to Budget Development (BDE008)** 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

● Main Selection Accounts

**Copy Ending Balances to Budget Development**

District: 07 QSS Unified School District

Target Year: 06

Model: 01 - Model for Webinar

Source from date: 07/01/2005 To date: 06/30/2006

Clear model: ☒

Include unapproved transactions: ☐

Rounding Rule: N - No round

Default Usersec: Y Yr:2006 Dist:07 Site:1 2/8/2011 11:25 AM

# Copy Ending Balances to Budget Development – Accounts Tab

34

Copy Ending Balances to Budget Development (BDE008) 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

Main Selection ☒ Accounts

Fd	Bdr	Sch	Resc	Y	Goal	Func	Objt	Type	Field	Range	Low	High
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			

Default Usersec: Y Yr:2006 Dist:07 Site:1 2/8/2011 11:29 AM

# Transfer Beginning Balances from Development to GL – Main Tab

35

**Transfer Beginning Balances from Development to GL (BDE012)** 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

● Main Selection Accounts

**Transfer Beginning Balances from Development to GL**

District: 07 QSS Unified School District

Source FY: 06

Source Model: 01 - Model for Webinar

Target FY: 07

Action:

- ☒ Zero Selected - GL account amounts in target before transfer.
- ☐ Zero All - GL account amounts in target before transfer.
- ☐ Delete selected - GL accounts in target before transfer.
- ☐ Delete All - GL accounts in target before transfer.

Transfer accounts if amount is zero: ☐

Usersec: Y YYYY Yr:2006 Dist:07 Site:1 2/8/2011 11:29 AM

# Transfer Beginning Balances from Development to GL – Accounts Tab

36

Transfer Beginning Balances from Development to GL (BDE012) 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

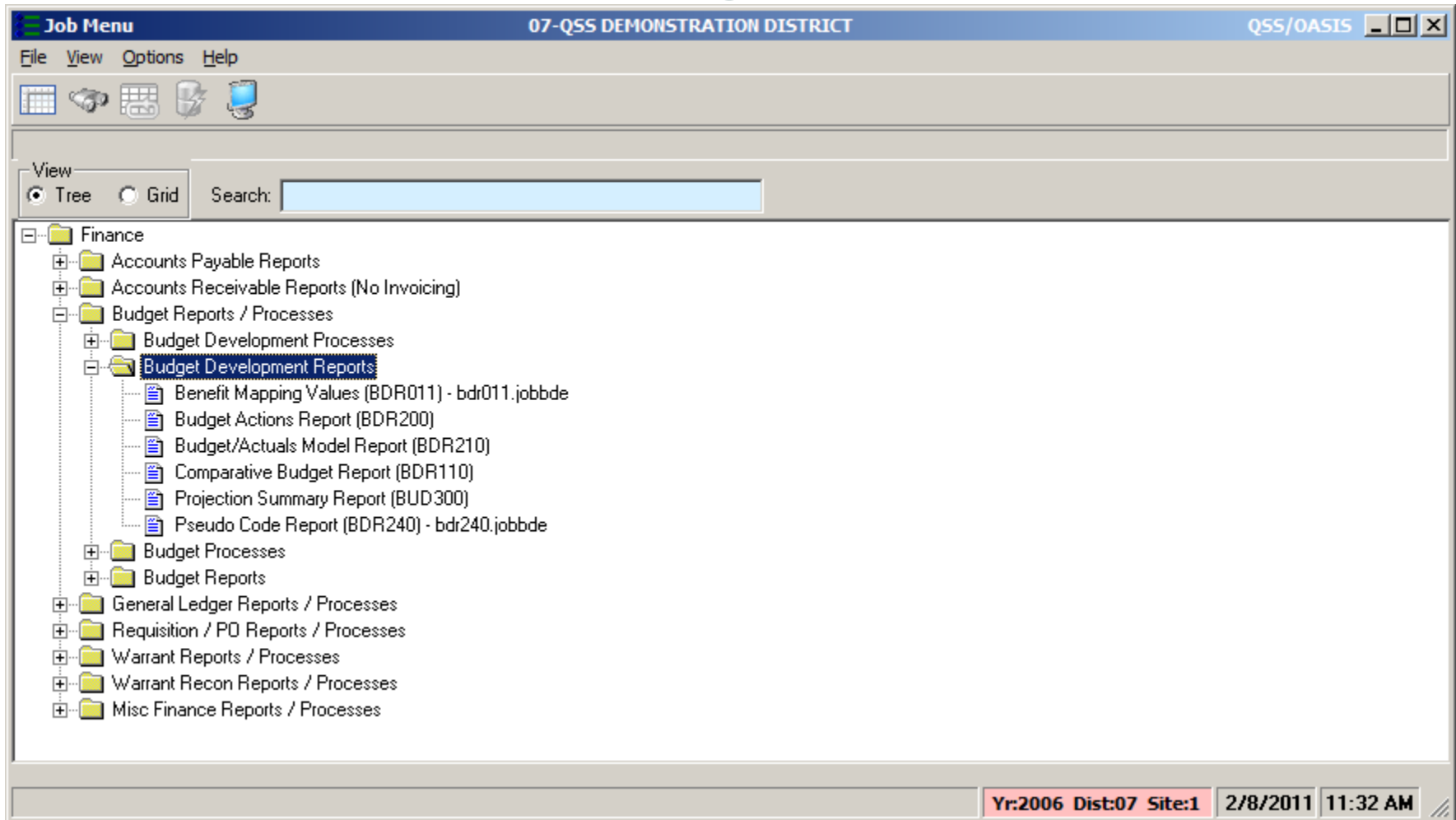
Main Selection ☒ Accounts

Fd	Bdr	Sch	Resc	Y	Goal	Func	Objt	Type	Field	Range	Low	High
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			
L	??	???	???	???	???	?	???	???	???			

Usersec: Y YYYY Yr:2006 Dist:07 Site:1 2/8/2011 11:30 AM

# Budget Development Reports – Finance Job Menu

37



# Benefit Mapping Values (BDR011) – Main Tab

38

**Benefit Mapping Values** 07 - QSS DEMONSTRATION DISTRICT QSS/OASIS

File Help

BDR011 - 1 Presets Submit Job

District: 07 - Qss Demonstration District Benefit Mapping Values QSS/OASIS

Year: 06

District: 07

Year: 06

Which: All Maps

Report title: Sample for Webinar BDE #2

# Benefit Mapping Values (BDR011) – Submit Job Tab

39

The screenshot shows a software window titled "Benefit Mapping Values" with a subtitle "07 - QSS DEMONSTRATION DISTRICT". The window has a menu bar with "File" and "Help". Below the menu bar, there are three tabs: "BDR011 - 1", "Presets", and "Submit Job", with "Submit Job" being the active tab. The main area of the window displays the following information:

- JCL Name: BDR011
- JCL Location: !PJBD;!PACT
- User: Don Hemwall
- Account:
- Server: hp3k.qss.com
- Port: 29428

In the top right corner of the main area, the text "QSS/OASIS" is displayed. At the bottom center of the window, there is a "Submit" button.

# Budget Actions Report (BDR200) – Main Tab

40

The screenshot shows the 'Budget Action Report (BDR200)' window. The title bar includes '07-QSS DEMONSTRATION DISTRICT' and 'QSS/OASIS'. The menu bar has 'File' and 'Options'. The toolbar contains icons for file operations. The 'Main Selection\*' tab is active. The main area is titled 'Budget Action Report' and contains the following fields:

- District: 07 (dropdown) QSS Unified School District
- Report title: Sample for Webinar BDE #2
- Fiscal Year: 06
- Model: 02 - Resource 1000 (dropdown)
- Budget Action No: [ ] to: [ ]
- Date From: / / (dropdown) to: / / (dropdown)
- Date Entered From: / / (dropdown) to: / / (dropdown)
- Sort By: 1 - Trans ref number (dropdown)

The status bar at the bottom shows 'Default Usersec: Y' and 'Yr:2006 Dist:07 Site:1 2/8/2011 11:35 AM'.



# Budget/Actuals Model Report (BDR210) – Main Tab

41

The screenshot shows a software window titled "Budget/Actuals Model Report (BDR210)" with a subtitle "07-QSS DEMONSTRATION DISTRICT" and a user indicator "QSS/OASIS". The window has a menu bar with "File" and "Options", and a toolbar with icons for file operations and navigation. A tab labeled "Main Selection\*" is active. The main content area is titled "Budget/Actuals Model Report" and contains the following fields:

- District: 07 (dropdown menu) QSS Unified School District
- Report Title: Sample for Webinar BDE #2 (text box)
- Year: 06 (text box)
- Model: 02 - Resource 1000 (dropdown menu)
- Sort By: 1 - Model Number (dropdown menu)

The status bar at the bottom displays "Default Usersec: Y" and a summary of the current selection: "Yr:2006 Dist:07 Site:1 2/8/2011 11:36 AM".

# Comparative Report – Main Selection

42

**Comparative Budget Report Writer (BDR001)** 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

☒ Main Selection\* 
 ☐ Additional Options 
 ☐ Sorts/Rollups 
 ☐ Accounts 
 ☐ District(s)

**Comparative Budget Report**

District: 07 QSS Unified School District

Report Title:

Detail line format: 1 - Object

Account Status: 0 - Open accounts Use Second Description: Never

Restricted field: RS - Resource

	Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7
<b>Title1</b>							
<b>Title2</b>	Budget	Actual	Budget	Diff.	Budget	Actual	Budget
<b>Year</b>	2005	2005	2006	2006	2005	2005	2006
<b>Source</b>	Working	GL	Dev M: 02	Calc 3-2	Dev M: 00	Dev M: 00	Dev M: 00
<b>Bud/Act</b>	Budget	Actuals	Budget		Budget	Actuals	Budget
<b>Detail</b>	No	No	No	No	No	No	No
<b>Zero amt</b>	\$0.00	\$0.00	\$0.00	\$0.00	Blank	Blank	Blank
<b>Rest/Unr</b>	Both	Both	Both	Both	Both	Both	Both
<b>Hide</b>	No	No	No	No	Yes	Yes	Yes

Usersec: Y2 52 Yr:2005 Dist:07 Site:1 2/14/2011 11:05 AM

# Comparative Report – Additional Selection

43

Comparative Budget Report Writer (BDR001) 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

Main Selection\* Additional Options Sorts/Rollups Accounts District(s)

Year to standardize acct format on: 05

Suppress rpt lines with no values: ☒

Show pennies: ☐

Print 80 column mode: ☐

Lines per page: 52

Blank lines after details: 0 - Single spaced

Sort detail lines: 1 - Alphabetical order

Collapse FY acct detail to 1 line: ☐

Usersec: Y2 52 Yr:2005 Dist:07 Site:1 2/14/2011 11:08 AM

# Comparative Report – Sort Selection

44

Comparative Budget Report Writer (BDR001) 07-QSS DEMONSTRATION DISTRICT QSS/...

File Options

Main Selection\* Additional Options **Sorts/Rollups\*** Accounts District(s)

	Sort	Rollup	Page
1	BR - BdgtResp		
2	FD - Fund		✓
▶ 3	RS - Resource		
4			
5			
6			
7			
8			
9			

Usersec: Y2 52 Yr:2005 Dist:07 Site:1 2/14/2011 11:10 AM

# Comparative Report – Account Selection

45

Comparative Budget Report Writer (BDR001) 07-QSS DEMONSTRATION DISTRICT QSS/...

File Options

Main Selection\* Additional Options Sorts/Rollups\* **Accounts** District(s)

Fd	Bdr	Sch	Resc	Y	Goal	Func	Objt	Type	Field	Range	
										Low	High
L	??-???	???	????-?	????-?	????-?	????-?	????-?	???			
L	??-???	???	????-?	????-?	????-?	????-?	????-?	???			
L	??-???	???	????-?	????-?	????-?	????-?	????-?	???			
L	??-???	???	????-?	????-?	????-?	????-?	????-?	???			
L	??-???	???	????-?	????-?	????-?	????-?	????-?	???			
L	??-???	???	????-?	????-?	????-?	????-?	????-?	???			
L	??-???	???	????-?	????-?	????-?	????-?	????-?	???			
L	??-???	???	????-?	????-?	????-?	????-?	????-?	???			
L	??-???	???	????-?	????-?	????-?	????-?	????-?	???			
L	??-???	???	????-?	????-?	????-?	????-?	????-?	???			
L	??-???	???	????-?	????-?	????-?	????-?	????-?	???			

Usersec: Y2 52 Yr:2005 Dist:07 Site:1 2/14/2011 11:12 AM

# Projection Summary Report (BUDSB3) – Main Tab

46

**Projection Summary Report (BUDSB3)** 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

● Main Selection\* | Sorts | Accounts | District(s)

**Projection Summary Report Writer**

District: 07 QSS Unified School District

Budget: 06 02 - Resource 1000

Actuals:

06 00 - Actuals Model for Webinar

05

04

Report title: Sample for Webinar BDE #2

Suppress subfunding: ☐

	Report Format	Template	Last Updated
1	Report in 'BUD-86' format	CTFAR300.DATA	FRI, OCT 29, 1999, 5:08 PM
2	GL Summary report	CTGLREP.DATA	TUE, NOV 28, 2000, 2:13 AM
3	GL Summary with exp. breakout	CTGLEXP.DATA	TUE, NOV 28, 2000, 2:13 AM
4	'BUD-86' with expense breakout	CTB86OBJ.DATA	TUE, NOV 28, 2000, 2:13 AM

Default Usersec: Y0 Yr:2006 Dist:07 Site:1 2/8/2011 11:39 AM

# Projection Summary Report (BUDSB3) – Sorts Tab

47

Projection Summary Report (BUDSB3) 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

Main Selection\* ☒ Sorts ☐ Accounts ☐ District(s)

Restricted/Unrestricted: C - Combine Restricted/Unrestricted  
Restricted Field: RS - Resource

Summarize income OBJT to  digits  
Summarize expense OBJT to  digits

	Sort	Income	Expense
▶ 1	FD - Fund		
2			
3			
4			
5			
6			
7			
8			
9			

Default Usersec: Y0 Yr:2006 Dist:07 Site:1 2/8/2011 11:39 AM

# Projection Summary Report (BUDSB3) – Accounts Tab

48

Projection Summary Report (BUDSB3) 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

Main Selection\* | Sorts | **Accounts** | District(s)

Fd	Bdr	Sch	Resc	Y	Goal	Func	Objt	Type	Field	Range	Low	High
L	??	???	???	???	??	???	???	???				
L	??	???	???	???	??	???	???	???				
L	??	???	???	???	??	???	???	???				
L	??	???	???	???	??	???	???	???				
L	??	???	???	???	??	???	???	???				
L	??	???	???	???	??	???	???	???				
L	??	???	???	???	??	???	???	???				
L	??	???	???	???	??	???	???	???				
L	??	???	???	???	??	???	???	???				
L	??	???	???	???	??	???	???	???				
L	??	???	???	???	??	???	???	???				

Default Usersec: Y0 Yr:2006 Dist:07 Site:1 2/8/2011 11:40 AM



# Projection Summary Report (BUDSB3) – District(s) Tab

49

Projection Summary Report (BUDSB3) 07-QSS DEMONSTRATION DISTRICT QSS/OASIS

File Options

Main Selection\* | Sorts | Accounts | **District(s)**

District 07 only

List of Available Districts		Selected Districts
01 - District w/alphanumeric field	>	07 - QSS Unified School District
02 - Lodi Unified School District		
03 - District 3 - '97		
04 - District 04 - TEST		
06 - District 06 - TEST	>>	
08 - Demo District 8	<	
10 - SANTA LUCIA USD		
11 - 212E12E12E	<<	
13 - STORES DIST 13 (QSS ONLY)		
20 - STORES DIST 20 (QSS ONLY)		
21 - STORES DIST 21 (QSS ONLY)		
24 - STORES DIST 24 (QSS ONLY)		
26 - STORES DIST 26 (QSS ONLY)		
39 - The Train USD		
44 - SAMPLE FOR ME		
62 - Metropolitan Education Dist.		
69 - Sample district		
70 - New district for beating		
82 - TESTING DISTRICT		
95 - Elm Woods USD		

Default Usersec: Y0 Yr:2006 Dist:07 Site:1 2/8/2011 11:40 AM

# Pseudo Code Report (BDR240) – Main Tab

50

The screenshot shows a software window titled "Pseudo Code Report" with a subtitle "07 - QSS DEMONSTRATION DISTRICT" and a user identifier "QSS/OASIS". The window has a menu bar with "File" and "Help". Below the menu bar, there are tabs labeled "BDR240 - 1", "Presets", and "Submit Job". The main content area displays the following information:

- District: 07 - Qss Demonstration District
- Pseudo Code Report
- QSS/OASIS
- Year: 06

Below this information, there are input fields for:

- Report title: Sample for Webinare BDE #2
- District: 07
- Year: 06
- Sort: Pseudo Code (dropdown menu)

# Pseudo Code Report (BDR240) – Submit Tab

51

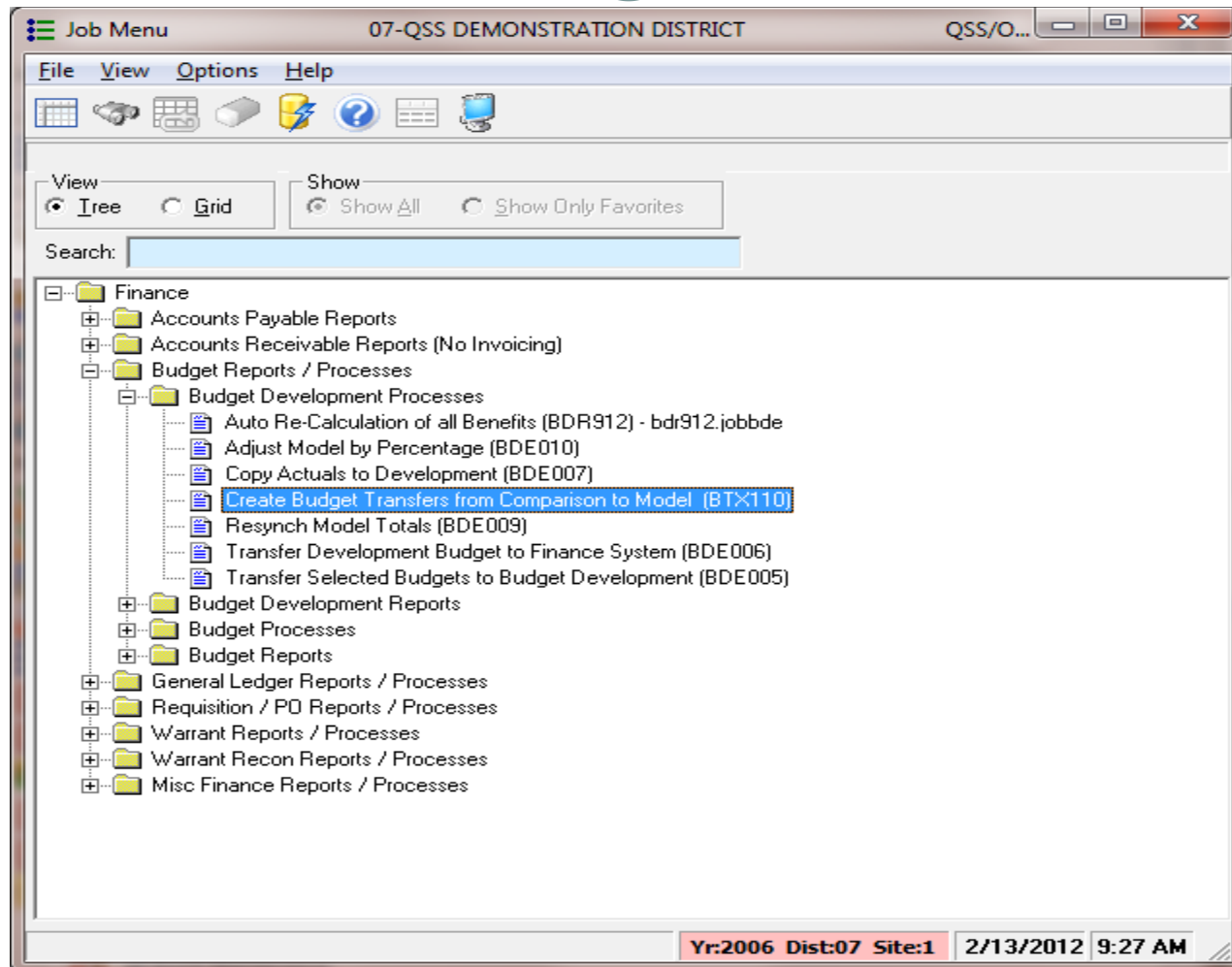
The screenshot shows a software window titled "Pseudo Code Report" with a subtitle "07 - QSS DEMONSTRATION DISTRICT" and a user identifier "QSS/OASIS". The window has a menu bar with "File" and "Help". Below the menu bar, there are three tabs: "BDR240 - 1", "Presets", and "Submit Job", with "Submit Job" being the active tab. The main content area displays the following information:

- JCL Name: BDR240
- JCL Location: JCLBDE.QSSPROD
- User: Don Hemwall
- Account:
- Server: hp3k.qss.com
- Port: 29428

In the top right corner of the main area, "QSS/OASIS" is displayed. At the bottom center, there is a "Submit" button.

# Budget Development Processes – Finance Job Menu

52



# Create Budget Transfers (BTXSUB) – Main Tab

53

Create Budget Transfers / Proof Report (BTXSUB) 40-QSS DEMONSTRATION DISTRICT QSS/O...

File Options

Main Selection\* Accounts

**Create Budget Transfers/Proof Report**

District: 40 QSS DEMONSTRATION DISTRICT

Budget Development Year: 10

Budget Development Model: 01

General Ledger Year: 10

Report Title: Webinar

☒ Report Only ☐ Update and Report

Rounding Rule: 0 - None

Difference Threshold: 0.00 %

Posting Date: 06/30/2010

Posting Description: Webinar - Changes

Max. Detail Lines per BT: 500

Approved: ☐

Separate BT per Balance Sheet Combo: ☒

Use Memo Account to Balance: ☒ Memo Object: 9790 UNDESIGNATED/UNAPPROP

Create Missing Accounts in GL: ☒

Zero GL Accounts not Found in Budget Development: ☒

Usersec: Y0NYYNNNNYYY Yr:2010 Dist:40 Site:0 2/13/2012 9:38 AM

# Create Budget Transfers (BTXSUB) – Accounts Tab

54

Create Budget Transfers / Proof Report (BTXSUB) 40-QSS DEMONSTRATION DISTRICT QSS/O...

File Options

Main Selection\* ☒ Accounts

FU	RESC	Y	GOAL	FUNC	OBJT	SCH	MNGT	BU	Field	Range	
										Low	High
??	?????	?	?????	?????	?????	?????	?????	??			
??	?????	?	?????	?????	?????	?????	?????	??			
??	?????	?	?????	?????	?????	?????	?????	??			
??	?????	?	?????	?????	?????	?????	?????	??			
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??	?????	?	?????	?????	?????	?????	?????	??			
??	?????	?	?????	?????	?????	?????	?????	??			
??	?????	?	?????	?????	?????	?????	?????	??			
??	?????	?	?????	?????	?????	?????	?????	??			
??	?????	?	?????	?????	?????	?????	?????	??			
??	?????	?	?????	?????	?????	?????	?????	??			

Usersec: Y0NYNNNNYYY Yr:2010 Dist:40 Site:0 2/13/2012 9:40 AM

## Budget Development Advance Topics - Give Feedback

55

Wednesday March 12, 2014 10am - 12noon	<b>Advanced Budget Development</b> Download flyer/registration Download flyer	Webinar <b>Give Feedback</b>	Don Hemwall Bret Dabel	\$0.00	\$250.00
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